



Superyacht Prospectus

2017/18

maritimetrainingacademy.com

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Welcome

Since its formation **Maritime Training Academy** has been successfully providing specialist, expert training to marine professionals around the globe.

In recent years the Academy has significantly grown, offering an ever expanding training portfolio of specialist Superyacht courses.

Delivered by distance learning our courses are managed and run by established professionals within the maritime industry.

We are constantly pushing back the boundaries of knowledge with discoveries that are benefiting the industry.

Due to our rigorous academic standards our qualifications are highly respected internationally.



Need a Career Boost?

Turn to the Distance Learning Experts

Why choose the Maritime Training Academy?

Latest Industry Developments

With our strong connections within the marine industry all of our courses are continuously reviewed to keep up to date with industry changes and developments.

Learn as you Earn

Most of our students work full time and study part time. This flexible route to earning a qualification allows you to do as much study as you can, alongside your job. Building your experience and qualifications at the same time also shows employers how committed you are.

Outstanding Teaching

Our study material is written by industry experts, actively working in their specialist fields. We provide outstanding teaching as a result of extensive research and close links within the maritime industry. Our tutors are practising professionals with strong academic and industry backgrounds, with sector-specific skills and practical experience.

International Recognition

Our long established distance learning courses are endorsed by industry associations and our Diplomas are also recognised by the University of Portsmouth.

World-Class Learning

The inspiring thing about studying with us is not just what you learn but how you learn. We have taken flexible learning to a whole new level. We will connect you with the things that inspire you, wherever you are and wherever you come from. Providing high quality distance learning enables you to learn in your own time, at home, on-board or wherever you choose. We are not campus based – reading material is supplied for assignments with regular support from your tutor. We'll challenge you, inspire you, stretch your understanding and make you question ideas that you've always taken for granted – it's truly world-class learning.

Excellent Support and Guidance

You'll enjoy full support throughout your studies, with module tutors to guide, advise and offer comprehensive feedback on your course work. Support is offered by MTA staff and fellow students at tutorials, or as part of the global community of students who can be reached through online student forums and social media sites.

Diplomas and Certificates

Diploma or Certificate?

The modular course material is identical for both the Diploma and Certificate, all students are required to complete and pass the student assignments. The Diploma student will also be required to sit a 3 hour written examination once they have completed their assignments.

University of Portsmouth

Our Diplomas are recognised by the University of Portsmouth so can be used as part of the evidence offered in a portfolio for claiming Accredited Prior Learning (APL), against the University of Portsmouth's partnership programme work based learning degrees.

Tuition outside the UK

Tutorial support will be provided by online forums and email. There may be an opportunity for a face-to-face tutorial meeting depending on the number of students in your area.

Flexible Studying

Our flexible study means that you can vary the pace of study if life gets in the way of learning. It is preferred that you complete the Diploma in 12 months however we can offer a further 6 month extension if required (see course fees).

Study Time

Each module should take between 10-30 hours to complete with additional time required to complete the student assignments.

How the Courses Work

One module is released each consecutive month, from the start date. Each module is uploaded onto our student web portal, allowing students to access the material at any stage during their course. The modules are available in a PDF format and students are able to download or print the material when required. Modules can be completed in any order, provided that all assignments are submitted no later than 6 weeks prior to the examination date.

You are never on your Own

Although you work in your own environment, you'll never be on your own. You'll have the opportunity to meet your fellow students in tutorials, online forums and social networking groups.

Fee Support – Payment Plan

Investing in your own future may be one of the best decisions you will ever make, but finding ways to pay tuition fees can be a challenge. That is why we ensure you have fee support through our interest free payment plan service. Please note that payment plans are subject to application.

Tools required for Study

In order to study with us, you will need a computer with reliable access to the internet.

English for Learning

All study material is composed in English. Therefore, you will need to have a good competency of the English language, in order to ensure you're able to study at higher education level.

Course Fees

Payment Plan

Interest Free Payment Plan	Diploma Option	Certificate Option
Total cost	£2,300.00	£1,550.00
50% (upon registration)	£1150.00	£775.00
25% (3 months after registration)	£575.00	£387.50
25% (6 months after registration)	£575.00	£387.50

Payment plan subject to application. VAT will be added at standard UK rate where applicable.

Diploma - £2,300.00

This covers the modules as PDFs, student assignment marking, examination costs and the issuing of a Diploma.

Certificate - £1,550.00

This includes the modules as PDFs and marking of the student assignments and the issuing of a certificate.

Individual Modules

£250 - Module content only.

£400 - Module content, assessment and certification.

Extension Fee: If you are unable to complete the course in the 18 months allocated from the start date of the course, you can apply for a further 6 months extension for £250.

Re-Registration Fee: We offer re-registration onto the course for lapsed students at 50% of the course costs.

You will have the opportunity to re-submit any student assignments or carry any existing marks forward into the new academic year to be counted towards your final exam results.

Resit Exams: You are entitled to re-sit your exam once at a fee of £250.

Examinations for Diploma Students

Examinations are held twice a year in April and October, detailed information is available at maritimetrainingacademy.com

Venue: UK

Overseas Students: For overseas students unable to attend our London examination centre, alternative arrangements can be made to sit the exam in their country of residence. Any additional fees involved will be the students responsibility.

Maritime Training Academy by Numbers?

33

The number of countries currently benefiting from MTA's wealth of experience with their working maritime professionals enrolled onto our courses.

32

The number of industry specific courses that are offered in sectors such as engineering, management, shipping and operations.

52

The number of authors who write MTA's courses. The authors are practicing professionals within the industry who have imparted their valuable knowledge for the benefit of our students.

1291

This is the number of students that have enrolled onto one of MTA's industry endorsed distance learning courses.

12

This is the number of years that MTA has been helping further career's around the world with their expert knowledge and first-hand experience.

Enhancing Careers for a Brighter Tomorrow

Boatyard and Marina Operations	Health and Safety in Ship Operations	LNG Shipping	Marine Insurance Claims	Marine Pilotage	Marine Salvage Operations	Maritime Firefighting	Maritime Law
				Offshore Operations	Port State Control	Restoration of Historic Ships and Boats	
				Shipbuilding and Ship Repair	Ship Surveying	Superyacht Management	
				Superyacht Operations	Superyacht Project Management - Refit and Newbuilding	Superyacht Surveying	
Tanker Operations	Technical Ship Management	Yacht and Boat Building	Yacht and Small Craft Surveying	Yacht Brokerage	12 Industry Short Courses	 <p>maritimetrainingacademy.com</p>   	

Application for Enrolment



Please complete in **black ink** and **CAPITAL** letters

Personal Details	
Title:	Forename: Surname:
Sex: M/F	Date of Birth: Nationality:
Country of Permanent Residence:	
Education/Experience	
Company/Employer:	Your Position:
How many years industry experience?	Please attach a copy of your CV

Course selection & fees (please tick the course you wish to study)

Course:	Diploma £2,300	Certificate £1,550	Course:	Diploma £2,300	Certificate £1,550
Boatyard and Marina Operations			Shipbuilding & Ship Repair		
Health and Safety in Ship Operations			Ship Surveying		
LNG Shipping			Superyacht Management		
Marine Insurance Claims			Superyacht Operations		
Marine Pilotage			Superyacht Project Management - Refit and Newbuilding		
Marine Salvage Operations			Superyacht Surveying		
Maritime Firefighting			Tanker Operations		
Maritime Law			Technical Ship Management		
Offshore Operations			Yacht and Boat Building		
Port State Control			Yacht and Small Craft Surveying		
Restoration of Historic Ships and Boats			Yacht Brokerage		
Optional fees:					
Printed modules option (in addition to PDF's already included within the course fee) priced at £300.00 Courier service priced at £200.00					
VAT (to be charged at standard UK rate of 20% where applicable) =					
TOTAL £					

How did you hear about the course (please state)

1. Publication	4. Word of mouth
2. Event	5. Institute
3. Website link	6. Other

Superyacht Management

Our Superyacht Management Diploma has been specifically developed for yacht management professionals looking to increase their expertise and excel in their career.

About the Course

As a progression from our successful Diploma in Superyacht Operations, the Diploma in Superyacht Management has been developed. This course is specifically designed to cover the specialist knowledge required by those currently working in or making the transition to, the yacht management sector or its divisions. This course will teach you the essential elements of yacht management on a day to day basis. With this Diploma you will develop your knowledge of the superyacht industry from a yacht management perspective, enabling you to fulfil your job role to its maximum potential with greatest efficiency.

Module subjects include ownership structures, personnel, logistics and safety management along with other essentials such as technical management, insurance, budgeting and charter management.

Detailed information on module content is available at maritimetrainingacademy.com

Course Structure

The course consists of 12 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

Who's the course suitable for?

Studying the Diploma in Superyacht Management is particularly aimed at yacht managers, technical managers, charter managers, DPA's and also captains and senior crew looking to make the transition to a shore based support role.

Course Syllabus*

- » Introduction to the Superyacht Industry
- » Management of Safety
- » Emergency Preparation and Response
- » Ownership Structures
- » Logistics of Superyacht Management
- » Budgets and Accounting
- » Management of Security
- » Insurance
- » Technical Management
- » Personnel - Recruitment, Induction, Motivation, Training and Retention
- » Essential Law
- » Managing for Charter

How to Enrol

Register as early as you can for a 1st October 2017 start. The registration period will be kept open until the 31st March 2018. Students can start from the point of enrolment after the 1st October 2017.

Course Enquiries

+44 (0)1252 739779

courses@maritimetrainingacademy.com
maritimetrainingacademy.com

*Material is constantly updated which may effect the order in which modules are released.



Course Director
Alan Dale
Fleet Manager, Burgess

As Ship's Technical Services Manager, Alan was involved in a number of the ship's refurbishment projects.

In 1997 Alan joined the Cunard ISM project team as Technical Adviser. After the implementation of the ISM code, Alan felt it was time for a change and subsequently joined Nigel Burgess Ltd (NBL) in January 1998.

BURGESS

Superyacht Operations

Originally launched in 2004, the Diploma in Superyacht Operations became the first course of its kind to ever enter the Superyacht Industry and its unrivalled success with industry professionals alike has continued to flourish year on year.

About the Course

The Superyacht Operations Diploma will develop and deepen your knowledge of the Superyacht industry and its onboard operations, which in turn will help you to excel in your career. Whether you work at sea or on land, this course will provide you with essential industry knowledge and skills, giving you a better understanding of how to run a Superyacht with success and efficiency.

Module subjects include chartering, operational management, ISM, ISPS, personnel and interior management along with other essential subjects such as accounting, legal aspects, insurance, repairs and maintenance.

Detailed information on module content is available at maritimetrainingacademy.com

Course Structure

The course consists of 12 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

Who's the course suitable for?

Studying the Superyacht Operations Diploma is perfect for captains and senior crew as well as shore based professionals such as, yacht managers, brokers, yacht agents, recruitment consultants, marine lawyers, owners representatives and project managers

Course Syllabus*

- » An Introduction to the Superyacht Industry
- » Personnel
- » Operational Management
- » Interior Management and Catering
- » Accounting
- » Chartering
- » Repairs and Maintenance
- » Legal Aspects of Superyacht Management
- » Superyacht Insurance
- » New Building Project Management
- » Security and ISPS
- » The International Safety Management Code

How to Enrol

Register as early as you can for a 1st October 2017 start. The registration period will be kept open until the 31st March 2018. Students can start from the point of enrolment after the 1st October 2017.

Course Enquiries

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*Material is constantly updated which may effect the order in which modules are released.



Course Director

Jonathan Beckett Chief Executive at Burgess

Jonathan joined Nigel Burgess in Monaco in 1981 aged 23. He moved to the London office in 1983 and became a partner in 1986.

Sadly Nigel Burgess died in 1992 whilst competing in the Vendée Globe single handed non-stop around the world race. Jonathan was appointed as Chief Executive and has since led Burgess to become one of the world's leading superyacht brokerage houses.

BURGESS

Superyacht Project Management - Refit & Newbuilding

Introducing our innovative Diploma in Superyacht Project Management - Refit & Newbuilding.

About the Course

Our innovative Superyacht Project Management - Refit and New Building Diploma has been developed to provide essential guidance to anyone embarking on or currently involved with a refit or new build project. The course is designed to enhance your project management skills and assist you at each stage of the refit and build process. Therefore, leaving you better prepared to successfully manage a project, much to the satisfaction of the owner.

Module subjects include managing expectations and change orders along with more essential topics such as contract law, documentation, accountancy and the refit and build process.

Detailed information on module content is available at maritimetrainingacademy.com

Course Structure

The course consists of 10 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

Who's the course suitable for?

It is suitable for captains, senior crew and engineers, yacht managers, brokers, project managers, owners representatives, marine lawyers and ship yard employees.

Course Syllabus*

- » Introduction
- » Project Management
- » Accountancy and Payment
- » Documentation
- » Project Completion & Acceptance
- » Managing Expectations
- » Change Orders
- » Contracts
- » Build Process & Building the Yacht
- » Re-fit Process & Re-fitting the Yacht

How to Enrol

Register as early as you can for a 1st October 2017 start. The registration period will be kept open until the 31st March 2018. Students can start from the point of enrolment after the 1st October 2017.

Course Enquiries

+44 (0)1252 739779

courses@maritimetrainingacademy.com

maritimetrainingacademy.com

*Material is constantly updated which may effect the order in which modules are released.



Course Director

Nick Dean
Managing Partner,
OCEAN Independence

With over 37 years' in the yachting industry Nick has amassed an extensive level of experience in sale and purchase, yacht charter, management and new build supervision. In 2005, Nick joined OCEAN Independence as joint Managing Partner and is also a founder member of the recently formed Large Yacht Brokers Association (LYBRA).

OCEAN
INDEPENDENCE

Superyacht Surveying

Our Superyacht Surveying Diploma has been specifically developed for yacht management professionals looking to increase their expertise and excel in their career.

About the Course

As a progression from our successful Diploma in Superyacht Operations, the Diploma in Superyacht Management has been developed. This course is specifically designed to cover the specialist knowledge required by those currently working in or making the transition to, the yacht management sector or its divisions. This course will teach you the essential elements of yacht management on a day to day basis. With this Diploma you will develop your knowledge of the superyacht industry from a yacht management perspective, enabling you to fulfil your job role to its maximum potential with greatest efficiency.

Module subjects include ownership structures, personnel, logistics and safety management along with other essentials such as technical management, insurance, budgeting and charter management.

Detailed information on module content is available at maritimetrainingacademy.com

Course Structure

The course consists of 12 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

Who's the course suitable for?

Studying the Diploma in Superyacht Management is particularly aimed at yacht managers, technical managers, charter managers, DPAs and also captains and senior crew looking to make the transition to a shore based support role.

Course Syllabus*

- » Introduction to the Superyacht Industry
- » Management of Safety
- » Emergency Preparation and Response
- » Ownership Structures
- » Logistics of Superyacht Management
- » Budgets and Accounting
- » Management of Security
- » Insurance
- » Technical Management
- » Personnel - Recruitment, Induction, Motivation, Training and Retention
- » Essential Law
- » Managing for Charter

How to Enrol

Register as early as you can for a 1st October 2017 start. The registration period will be kept open until the 31st March 2018. Students can start from the point of enrolment after the 1st October 2017.

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Course Director

Ian Biles

Managing Director at
Maritime Services International

Ian has led Maritime Services International to become one of the world's leading surveying companies. Ian's qualifications include: Master Mariner, RYA Yachtmaster Ocean, Naval Architect (BEng Ship Science) and Business Management (MA Business Management).

Ian started sailing with his father at the age of 12 and as a result went to sea upon finishing school. He sailed worldwide for 13 years on a range of commercial ships and spent his leave sailing yachts around the UK and in the Mediterranean.

Throughout this time Ian studied for his commercial qualifications and he passed his Class 1 Masters Certificate in 1984. Subsequently Ian was recruited by Shell International Marine whereupon he returned to University to take an Honours degree course in Naval Architecture working in the new building and survey departments during university holiday periods. On completion of the degree Ian was sent to Japan for new building experience. Following this he went on to take a Masters Degree in Business Management.

Yacht Brokerage

With this recognised diploma you will develop and strengthen your knowledge of the yacht brokerage industry and gain the skills necessary to excel in your brokerage career.

About the Course

Originally entering the market in 2009 as the Diploma in Boat Retail and Brokerage, we've now redeveloped this course to provide you with two additional modules (in Charter and Sales), whilst also now covering the brokerage for yachts of all sizes. With these exciting new changes set in place, we've now re-launched this course as the Diploma in Yacht Brokerage.

Module subjects include essential matters such as registration, title rules and regulations, yacht brokers and the law, business management and valuation along with other challenging subjects such as insurance, finance, sea trials and chartering.

Detailed information on module content is available at maritimetrainingacademy.com

Course Structure

The course consists of 12 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

Who's the course suitable for?

Whether you're already an experienced broker or you're looking to make the transition to this vibrant industry in a junior capacity, the Diploma in Yacht Brokerage is applicable to anyone working within a yacht or charter brokerage environment.

Course Syllabus*

- » An Introduction to the Yacht Brokerage Industry
- » Types of Vessels & Technical Descriptions
- » Registration, Title Rules and Regulations
- » Yacht Brokers and the Law
- » Business Management
- » The Surveyor in Practice
- » Sea Trials
- » Valuation
- » Insurance
- » Finance
- » Yacht Charter
- » Yacht Sales

How to Enrol

Register as early as you can for a 1st October 2017 start. The registration period will be kept open until the 31st March 2018. Students can start from the point of enrolment after the 1st October 2017.

Course Enquiries

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maritimetrainingacademy.com

*Material is constantly updated which may effect the order in which modules are released.



Course Director
Jamie Small
Sales Broker at Burgess

After a successful career onboard sailing yachts, Jamie returned to Palma de Mallorca and entered the fast paced world of yacht brokerage. Due to his many years of experience in the field, Jamie forms an essential part of the Burgess team.

BURGESS

Terms and Conditions

The Course

Teaching Method: Our courses are delivered by distance learning, unless otherwise stated.

Course Duration: Commencing October 2017 you have a minimum of 12 months to complete the modules and sit the exam.

Course Material

Course Language: Our courses are conducted entirely in English, in verbal and written format.

Delivery of Modules: Available online via your secure student login.

Every effort will be made by the organisers to upload the modules monthly but due to unforeseen circumstances they cannot be held liable for any delays.

Presentation: The modules provide the basic knowledge for the whole course. Each module is designed to be self-contained. However, we highly recommend that candidates make every effort to increase their knowledge by reference to other sources.

Recommended Reading: A reading list will be provided where applicable.

Access: You agree not to access the Course Material for any reason other than for your personal use and solely for the purpose of study. You agree not to distribute any part or parts of the Course Material in any medium without MTA's prior written authorisation.

On accessing the course material all fees under this agreement become payable.

Student Assignments

Student Assignments: One submitted with each module. They are a compulsory element of the course and must be completed six weeks prior to the exam.

Self-Assessed Questions: Some modules contain self-assessment questions designed to help candidates consolidate their knowledge.

Studying Time: We recommend 10 to 30 hours study time per module, with additional time being set aside for completing the student assignments.

Tutor Support

Tutorials: There will be two tutorial seminars held in **October** and **April**. They are not compulsory but are beneficial and are an excellent opportunity to meet fellow students, the Course Director, authors and tutors.

Tutors & Authors: To support you during your studies, tutors and authors are available to help with any questions or technical queries by e-mail and student forums.

Administration

For matters relating to enrolment, payment of fees, change of enrolment details, module mailings, please contact the Course Manager:

Tel: **+44 (0)1252 739779**

Fax: **+44 (0)1252 732221**

Email: **info@maritimetrainingacademy.com**

Examination

Examinations will be held in **October** and **April**.

A 6 month deferral is also available upon application.

Exam Length: Three hour written examination.

Sitting Overseas: Arrangements can be made for candidates to sit the exam in their country of residence, subject to available support facilities.

Certificate: Students who successfully complete the compulsory student assignments, will receive a certificate.

The Marking Structure

Assignments: Constitute 27% of the final mark.

Examination: Constitutes 73% of the final mark.

Pass Mark: For the Diploma written examination is 75%. For the student assignments a minimum mark of 40% is required.

Course Fees

Certificate Fee: The basic course fee is **£1,550.00**.

This includes the course modules as PDF'S and marking of the student assignments.

Diploma Fee: For Diploma candidates the fee is **£2,300.00**. This covers the course modules as PDF'S, student assignment marking, examination costs and the issuing of a Diploma.

Printed Modules Fee: In addition to the course PDF's, we also offer students the option of purchasing the modules in a hard copy format. Please note, this option is NOT mandatory in order to complete the course. The printed modules option is charged at an additional fee of £300.

Air Courier Fee: For an additional fee of £200. Recommended for candidates in areas experiencing problems with their postal system. Other overseas mail will be sent by airmail only.

Extension Fee: If you are unable to complete the course in the 18 months allocated from the start date, you can apply for a further 6 months extension for £250.

Re-Registration Fee: We offer re-registration onto the course for lapsed students at 50% of the course costs. You will have the opportunity to re-submit any student assignments or carry any existing marks forward into the new academic year to be counted towards your final exam results.

Resit exams: You are entitled to re-sit your exam once at a fee of £250.

Not included in the fees: Any travel, food or accommodation required.

Interest-Free Payment Plan

Available to help spread the cost of your study by splitting the course fee into three interest-free payments. Please see our website **maritimetrainingacademy.com** for more information or contact the Account Manager on **+44 (0)1252 739779**

Payment Methods

Payment: Payment must be made upon application by cheque, bank transfer or credit card. Fees will be refunded in full should applications be declined.

Cheque: Made payable to MPI Group.

Bank Transfer: MPI Group bank account, National Westminster Bank, 19 Shaftsbury Avenue, London, W1A 4QQ, UK

Account Number: **06532381**

Sort Code: **56-00-29**

Credit Card: Include number, card type, issue and expiry dates, security code and address of the card holder.

Discounts: Available for group registrations. Please contact MTA for details. Tel: **+ 44 (0)1252 739779** or **info@maritimetrainingacademy.com**

VAT: Will be added at standard UK rate where applicable. Please contact us for details.

Reclaim: Companies outside the UK may be entitled to reclaim VAT and need to contact their local tax authorities.

Cancellation Policy

Cancellations can only be made in writing before the start date of the course. Course fees less an administrative charge of £500 will be refunded. After the start of a course the student becomes liable for all course fees due.

Course content is subject to change at the discretion of the Course Director.

Data Protection

We record your personal information when you contact us and use this to manage registration, study, examination and other services. When you register, we'll tell you more about how we process and use your personal information.



Maritime Training Academy

Tel: +44 (0)1252 739779

Email: courses@maritimetrainingacademy.com

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