



Diploma in Boatyard and Marina Operations

2025/26

Supported by





Turn to the Distance Learning Experts

Why Choose Maritime Training Academy?

The Distance Learning Experts

Since its formation Maritime Training Academy has been successfully providing specialist, expert training to marine professionals around the globe.

In recent years the Academy has significantly grown, offering an ever expanding training portfolio across several sectors of the maritime industry, from Superyachts to Shipping and Marine Surveying.

Delivered by distance learning our courses are managed and run by established professionals within the maritime industry. We are constantly pushing back the boundaries of knowledge with discoveries that are benefiting the industry.

Due to our rigorous academic standards, our qualifications are highly respected internationally.

Outstanding Teaching

Our study material is written by industry experts who are actively working in their specialist fields. We provide outstanding teaching as a result of extensive research and close links within the maritime industry. Our tutors are practising professionals with strong academic and industry backgrounds, with sector-specific skills and practical experience.

World-Class Learning

The inspiring thing about studying with us is not just what you learn but how you learn. We have taken flexible learning to a whole new level. We will connect you with the things that inspire you, wherever you are and wherever you come from. Providing high quality distance learning enables you to learn in your own time, at home, on board or wherever you choose. We are not campus based – reading material is supplied for assignments with regular support from your tutor. We will challenge you, inspire you, stretch your understanding and make you question ideas that you have always taken for granted – it is truly world-class learning.

Excellent Support and Guidance

You will enjoy full support throughout your studies with module tutors to guide, advise and offer comprehensive feedback on your course work. Support is offered by MTA staff and fellow students at tutorials, or as part of the global community of students who can be reached through online student forums and social media sites.

International Recognition

Our long established distance learning courses are endorsed by industry associations and our Diplomas are also recognised by the University of Portsmouth.



Course Director

Richard Cray

BEng (Hons), MRINA, MIIMS,
DipMarSur - Marine Surveyor

Richard has travelled the world as a marine surveyor and therefore has an extensive knowledge of a wide range of marinas and boatyards. So from the small family-owned boatyard to the biggest shipyards in the world, he has worked in and surveyed both the vessels and yards that they are in.

He believes that, by following best practice and having an appreciation of the risks, a safe and effective working environment can be developed.

Boatyard and Marina Operations

Our Diploma in Boatyard and Marina Operations allows you to develop specialist knowledge and enhance your career opportunities.

About the Course

The course covers all aspects of working in a boatyard or marina, whether it is from a small sailing yacht to commercial vessels. So from best practices to understanding the high risk operations such as hot works, it aims to give the student the understanding to operate across this sector. Authors are experts through a combination of knowledge and experience, so have seen when things go right as well as very wrong.

Studying this Diploma is a great way to boost your career prospects. Many students study to develop themselves in their existing role, while others study with a complete change of career in mind.

Detailed information on module content is available at maritimetrainingacademy.com

Course Structure

The course consists of 10 modules. All students are required to successfully complete and pass the module assignments. Diploma students will also be required to sit and pass a final examination.

Who is the Course Suitable for?

The course is fundamentally aimed at those:

- » Wanting to work in this area
- » Wanting to increase their knowledge and responsibility in this area
- » Working in conjunction with this area and require a good working knowledge or it

A good working knowledge of the industry is of an obvious benefit, but not essential.

How to Enrol

Register as early as you can for the start of the course on 1st April. The registration period will be kept open until 30th September. Students can start from the point of their enrolment at any time between these dates.

Complete the application form and send with your payment to enrol for the course to:
MTA, Peel House, Upper South View, Farnham, Surrey, GU9 7JN, England.

Course Enquiries

+44 (0)1252 739779

courses@maritimetrainingacademy.com
maritimetrainingacademy.com

Commencement Date

1st April 2025

Duration

Maximum of 18 months from the course start date.

Course Completion Dates

April 2026 and October 2026

Examinations for Diploma Students

Students have two dates to choose from.

Dates: April 2026 or October 2026

Venue: UK

Overseas students: For overseas diploma students unable to attend our UK examination centre, alternative arrangements can be made to sit the exam in their country of residence. Any additional fees involved will be the students responsibility.

On passing the Diploma you will receive this badge:



Please use on your business cards, LinkedIn profiles and any other personal marketing material. You can also use these letters after your name: MTA Dip BMO

Course Fees

Diploma - £2,950.00

This covers the 10 modules as PDFs, student assignment marking, examination costs and the issuing of a Diploma.

Online Examination - £100

If students choose to sit their final examination online instead of at an approved venue they will need either a laptop or desktop computer with reliable, fixed line internet connection, working microphone and camera.

Certificate - £2,150.00

This includes the 10 modules as PDFs and marking of the student assignments.

Individual Modules

£250 - Module content only.

£400 - Module content, assessment and certification.

Printed Certificate - £50.00



I'm just pleased to have found this school. After working on mega yachts for 13 years and to find myself stuck in a rut, to only find so many options and directions to choose from without leaving my passion for boats and sea completely behind.



Lisa Dijkshoorn

Course Syllabus*

Boatyard and Marina Operations

- » **Introduction to Boatyard and Marina Operations**
 - Types of Boatyards and Marinas
 - Boatyard Operations
 - Base Marina Operations
 - Managing Risks in a Boatyard and Marina
 - Processes and Procedures
 - Surveying a Boatyard or Marina
 - Marinas and Boatyards around the World
- » **Commercial Vessel Boatyard Operations**
 - Lifting/Slipping Vessels
 - Health and Safety
 - Storage Ashore
 - Hot Works
 - Storage and Care/Hazardous Materials
 - Water Supply/Waste Water
 - Boat Movements and Sea Trials
- » **Types and Descriptions of Vessels**
 - Basics of Design
 - Definitions of The Principal Dimensions
 - Merchant Ship Types
 - Multihulls
 - Why Boats are Designed the Way They Are
 - Types of Vessel
 - Sailing Boats
 - Sails and Rigging
 - Motorsailers
 - Power Boats
 - Inland Waterways Vessels
 - Mechanical Propulsion Devices
 - Materials and their Use in Construction
 - Additional Equipment – The Inventory
 - Technical Standards
 - Basic Operational Knowledge
- » **Project Managing Refits and Builds**
 - Project Planning
 - Preparing Quotations
 - Financial Management
 - Management of the Project
 - Quality Assurance and Control
 - Change Orders
 - Use of Subcontractors
- » **Legal Aspects Associated with a Boatyard or Marina**
 - Introduction to English Law and the National Legal System
 - The Law of Contract
 - The Law of Tort (Negligence)
 - Liability in Contract and Tort
 - Responsibilities
 - Maritime Law
 - International Marine Law
 - Government Control of Shipping
 - Yacht/Boat Refit or Repair
 - Sale And Supply of Goods
 - Trade Descriptions
 - Marine Insurance
 - Pollution
- » **Yacht Boatyard and Marina Operations**
 - Lifting and Slipping Yachts
 - Storage Ashore
 - Mast Movements
 - General Repairs to Yachts and Superyachts
 - Storage and Use of Hazardous Materials
 - Electricity Supply
 - Water Supply
 - Boat Movements and Sea Trials

» **Policies and Procedures**

- Safety Management System
- Permit to Work Systems
- Emergency Procedures
- Health and Safety
- General Security
- ISPS Code
- Environmental Threats
- Risk Assessments
- Fire prevention
- Housekeeping

» **Boatyard and Marina Development**

- Understanding the Requirements
- Boatyard Design
- Marina Design
- High Risk Areas
- Infrastructure Development
- Weather and Climate Considerations

» **Running a Successful Boatyard or Marina**

- The Business Plan
- Business Set-Up
- Accounts and Finance
- Financial Planning Tools
- Sales and Marketing
- Business Analysis - SWOT Analysis
- Business Risks
- Personnel
- Customer Communications, Ethics and Client Relations

» **Accidents and Incidents - Prevention and Cure**

- Occupational Health and Safety Legislation
- Legalities and Responsibilities
- Risk Assessment
- Safety Management Systems
- Personal Protective Equipment (PPE)
- Accidents, Health Hazards and First Aid
- Yacht and Small Craft Hazards
- Working Together

Enhancing Careers for a Brighter Tomorrow

Boatyard
and Marina
Operations

Health and
Safety in Ship
Operations

LNG
Shipping

Marine
Insurance
Claims

Marine
Pilotage

Marine Salvage
Operations



Maritime Fire
Prevention,
Firefighting
and Fire Safety

Maritime
Law

Maritime
Studies

Offshore
Operations

Offshore Wind
Energy

Port State
Control

Restoration
of Historic
Ships and
Boats

Shipbuilding
and
Ship Repair

Ship
Security

Ship
Surveying

Superyacht
Management

Superyacht
Operations

Superyacht
Project
Management
– Refit and
Newbuilding

Superyacht
Pursers

Superyacht
Surveying

Tanker
Operations

Technical Ship
Management

UHNW Asset
Management on
Superyachts

Yacht and
Boat Building

Yacht and
Small Craft
Surveying

Yacht
Brokerage

Short Courses



Terms and Conditions

The Course

Teaching Method: Our courses are delivered by distance learning, unless otherwise stated.

Course Duration: Commencing April 2025 you have a maximum of 18 months from the course start date to complete the modules and sit the exam.

Course Material

Course Language: Our courses are conducted entirely in English, in verbal and written format.

Delivery of Modules: Available online via your secure student login.

Every effort will be made by the organisers to upload the modules monthly but due to unforeseen circumstances they cannot be held liable for any delays.

Presentation: The modules provide the basic knowledge for the whole course. Each module is designed to be self-contained. However, we highly recommend that candidates make every effort to increase their knowledge by reference to other sources.

Recommended Reading: A reading list will be provided where applicable.

Access: You agree not to access the Course Material for any reason other than for your personal use and solely for the purpose of study. You agree not to distribute any part or parts of the Course Material in any medium without MTA's prior written authorisation.

Access to the course material will be given on receipt of payment. Any outstanding fees will also become payable on accessing the material.

Student Assignments

Student Assignments: One included with each module. They are a compulsory element of the course and must be completed six weeks prior to the exam.

Self-Assessed Questions: Some modules contain self-assessment questions designed to help candidates consolidate their knowledge.

Studying Time: We recommend 10 to 30 hours study time per module, with additional time being set aside for completing the student assignments.

Tutor Support

Tutorials: Students can choose to participate in a tutorial which will be held before the Diploma exam in **April 2026** and **October 2026**. It is not compulsory but is beneficial and an excellent opportunity to meet fellow students, the Course Director, authors and tutors.

Tutors and Authors: To support you during your studies, tutors and authors are available to help with any questions or technical queries by e-mail and student forums.

Administration

For matters relating to enrolment, payment of fees, change of enrolment details, module mailings, please contact the Course Manager:

Tel: **+44 (0)1252 739779**

E-mail: **courses@maritimetrainingacademy.com**

Examination

Examinations will be held in **April 2026** and **October 2026**.

A 6 month extension is also available upon application.

Exam Length: Three hour written or online examination. All exams are Closed Book.

Sitting Overseas: Students must make their own arrangements to sit their examination at a suitable venue approved by the Course Administration Office at least 6 weeks prior to their examination date. Any expenses incurred will be to the students own account.

Alternatively students can sit the examination online instead of at an approved venue. They will need either a laptop or desktop computer with reliable, fixed line internet connection, working microphone and camera.

Certificate: Students who successfully complete the compulsory student assignments, but do not take the examination, will receive a certificate if they successfully achieve the required grades to pass.

The Marking Structure

Assignments: Constitute 27% of the final mark.

Examination: Constitutes 73% of the final mark.

Pass Mark: For the Diploma written examination is 75%. For the student assignments a minimum mark of 40% is required.

Course Fees

Certificate Fee: The basic course fee is **£2,150.00**. This includes the course modules as PDFs and marking of the student assignments.

Diploma Fee: For Diploma candidates the fee is **£2,950.00**. This covers the course modules as PDFs, student assignment marking, examination costs and the issuing of a Diploma.

Online Examination: For a fee of **£100.00** Diploma students can choose to sit their final examination online instead of at an approved venue.

Printed Certificate: On successfully completing the course students will receive their Certificate via email. A printed Certificate can be posted for a fee of **£50.00**.

Printed Modules Fee: In addition to the course PDFs, we also offer students the option of purchasing the modules in a hard copy format. Please note, this option is NOT mandatory in order to complete the course. The printed modules option is charged at an additional fee of **£300**.

Air Courier Fee: For an additional fee of **£300**. Recommended for candidates in areas experiencing problems with their postal system. Other overseas mail will be sent by airmail only.

Extension Fee: If you are unable to complete the course in the 18 months allocated from the start date, you can apply for a further 6 month extension for **£250**.

Reregistration Fee: We offer reregistration onto the course for lapsed students at 50% of the course costs. You will have the opportunity to resubmit any student assignments or carry any existing marks forward into the new academic year to be counted towards your final exam results.

Resit exams: You are entitled to resit your exam once at a fee of **£250**.

Not included in the fees: Any travel or food costs or accommodation if required. Any expenses which may be incurred in arranging a suitable examination venue.

Discounts: Available for group registrations. Please contact MTA for details. Tel: + **44 (0)1252 739779** or **courses@maritimetrainingacademy.com**

VAT: Will be added at the standard UK rate where applicable. Please contact us for details.

Reclaiming VAT: Companies outside the UK may be entitled to reclaim VAT and need to contact their local tax authorities.

Payment Plan

Please contact us to discuss if the course fees can be split into smaller instalments.

Payment Methods

Payment: Payment must be made upon application by bank transfer or credit card. Fees will be refunded in full should applications be declined.

Bank Transfer: MPI Group bank account, National Westminster Bank, 19 Shaftsbury Avenue, London, W1A 4QQ, UK

Account Number: **06532381**
Sort Code: **56-00-29**

Credit Card: Payment can be made securely via the Sagepay link on the invoice or we can arrange for our accounts team to call to take payment by card.

Cancellation Policy

Cancellations can only be made in writing before the start date of the course. Course fees less an administrative charge of £500 will be refunded. After the start of a course the student becomes liable for all course fees due.

Course content is subject to change at the discretion of the Course Director.

Data Protection

We record your personal information when you contact us and use this to manage registration, study, examination and other services. When you register, we will tell you more about how we process and use your personal information.



Maritime Training Academy

Tel: +44 (0)1252 739779

Email: courses@maritimetrainingacademy.com

maritimetrainingacademy.com



Application for Enrolment



Please complete in **black ink** and **CAPITAL** letters

Personal Details		
Title:	Forename:	Surname:
Date of Birth:	Nationality:	
Country of Permanent Residence:		
Education/Experience		
Company/Employer:		How many years of industry experience?
Your Position:		

Course selection and fees (please tick the course you wish to study)					
Course:	Diploma £2,950	Certificate £2,150	Course:	Diploma £2,950	Certificate £2,150
Boatyard and Marina Operations	<input type="checkbox"/>	<input type="checkbox"/>	Ship Surveying	<input type="checkbox"/>	<input type="checkbox"/>
Health and Safety in Ship Operations	<input type="checkbox"/>	<input type="checkbox"/>	Superyacht Management	<input type="checkbox"/>	<input type="checkbox"/>
LNG Shipping	<input type="checkbox"/>	<input type="checkbox"/>	Superyacht Operations	<input type="checkbox"/>	<input type="checkbox"/>
Marine Insurance Claims	<input type="checkbox"/>	<input type="checkbox"/>	Superyacht Project Management - Refit and Newbuilding	<input type="checkbox"/>	<input type="checkbox"/>
Marine Pilotage	<input type="checkbox"/>	<input type="checkbox"/>	Superyacht Pursers	<input type="checkbox"/>	<input type="checkbox"/>
Marine Salvage Operations	<input type="checkbox"/>	<input type="checkbox"/>	Superyacht Surveying	<input type="checkbox"/>	<input type="checkbox"/>
Maritime Fire Prevention, Firefighting and Fire Safety	<input type="checkbox"/>	<input type="checkbox"/>	Tanker Operations	<input type="checkbox"/>	<input type="checkbox"/>
Maritime Law	<input type="checkbox"/>	<input type="checkbox"/>	Technical Ship Management Specialist Module: Marine Superintendent	<input type="checkbox"/>	<input type="checkbox"/>
Offshore Operations	<input type="checkbox"/>	<input type="checkbox"/>	Technical Ship Management Specialist Module: Technical Superintendent	<input type="checkbox"/>	<input type="checkbox"/>
Offshore Wind Energy	<input type="checkbox"/>	<input type="checkbox"/>	UHNW Asset Management on Superyachts	<input type="checkbox"/>	<input type="checkbox"/>
Port State Control	<input type="checkbox"/>	<input type="checkbox"/>	Yacht and Boat Building	<input type="checkbox"/>	<input type="checkbox"/>
Restoration of Historic Ships and Boats	<input type="checkbox"/>	<input type="checkbox"/>	Yacht and Small Craft Surveying	<input type="checkbox"/>	<input type="checkbox"/>
Shipbuilding and Ship Repair	<input type="checkbox"/>	<input type="checkbox"/>	Yacht Brokerage	<input type="checkbox"/>	<input type="checkbox"/>
Ship Security	<input type="checkbox"/>	<input type="checkbox"/>			
Optional fees:					
Online examination priced at £100.00 <input type="checkbox"/>					
Certificates:					
Printed certificate £50.00 <input type="checkbox"/>					
Printed Certificate courier fee £25.00 <input type="checkbox"/>					
Modules:					
Printed modules option (in addition to PDFs already included within the course fee, modules to be sent quarterly) priced at £500.00 per course <input type="checkbox"/>					
Modules courier fee £375.00 per course (modules to be sent quarterly) <input type="checkbox"/>					
VAT (to be charged at standard UK rate of 20% where applicable) =					

TOTAL £

How did you hear about the course? (please state)			
1. Publication		4. Word of mouth	
2. Event		5. Institute	
3. Website link		6. Other	

Correspondence Address:	
	Post Code:
Tel No:	Fax No:
Email:	Mobile:
Billing Address (if different from correspondence address):	
	Post Code:
VAT number (If applicable):	
Tel No:	Fax No:
Email:	Mobile:

Payment (I am paying in full by)		
<input type="checkbox"/>	I am making a payment directly to the MPI Group bank account at:	MPI Group, National Westminster Bank Plc, 19 Shaftesbury Avenue, London, W1A 4QQ, UK Account No: 06532381 Sort Code: 56-00-29 Swift Code: NWBK GB2L IBAN: GB35 NWBK 5600 2906 5323 81
<input type="checkbox"/>	I am making a payment by credit/debit card	
<input type="checkbox"/>	<input type="checkbox"/> I will pay via the secure Sagepay link on the invoice	
<input type="checkbox"/>	<input type="checkbox"/> Please can your accounts team call me for my card details	

Declaration	
I confirm that the statements made by me on this form are correct. I agree to abide by the course terms and conditions:	
Signed:	Dated:
Data Protection: We would like to keep you informed of MPI Group's products and services and may also from time to time make your details available to carefully screened companies who may be of interest to you. However, if you specifically do not wish your details to be used, please tick here <input type="checkbox"/>	