



# Diploma in Ship Surveying

2025/26

Supported by





## Turn to the Distance Learning Experts

### Why choose the Maritime Training Academy?

#### The Distance Learning Experts

Since its formation Maritime Training Academy has been successfully providing specialist, expert training to marine professionals around the globe.

In recent years the Academy has significantly grown, offering an ever expanding training portfolio across several sectors of the maritime industry, from Superyachts to Shipping and Marine Surveying.

Delivered by distance learning our courses are managed and run by established professionals within the maritime industry. We are constantly pushing back the boundaries of knowledge with discoveries that are benefiting the industry.

Due to our rigorous academic standards, our qualifications are highly respected internationally.

#### Outstanding Teaching

Our study material is written by industry experts who are actively working in their specialist fields. We provide outstanding teaching as a result of extensive research and close links within the maritime industry. Our tutors are practising professionals with strong academic and industry backgrounds, with sector-specific skills and practical experience.

#### World-Class Learning

The inspiring thing about studying with us is not just what you learn but how you learn. We have taken flexible learning to a whole new level. We will connect you with the things that inspire you, wherever you are and wherever you come from. Providing high quality distance learning enables you to learn in your own time, at home, on board or wherever you choose. We are not campus based – reading material is supplied for assignments with regular support from your tutor. We will challenge you, inspire you, stretch your understanding and make you question ideas that you have always taken for granted – it is truly world-class learning.

#### Excellent Support and Guidance

You will enjoy full support throughout your studies with module tutors to guide, advise and offer comprehensive feedback on your course work. Support is offered by MTA staff and fellow students at tutorials, or as part of the global community of students who can be reached through online student forums and social media sites.

#### International Recognition

Our long established distance learning courses are endorsed by industry associations and our Diplomas are also recognised by the University of Portsmouth.



Course Director

**Ian Biles**

**Managing Director at  
Maritime Services International**

Ian has led MSI to become one of the world's leading surveying companies. Ian's qualifications include: Master Mariner, RYA Yachtmaster Ocean, Naval Architect (BEng Ship Science) and Business Management (MA Business Management).

As well as his wealth of knowledge, practically Ian has undertaken ship survey assignments in over 70 countries worldwide.



---

# Ship Surveying

---

Our unique Ship Surveying Diploma is the most advanced distance learning course available in within this specialist field.

## About the Course

This unique course provides outstanding teaching as a result of extensive research and close links with the surveying industry. With this course you will develop your knowledge of Ship Surveying, enabling you to conduct a survey with effectiveness and efficiency.

Module subjects include essential law, safety and operational surveys, incident and accident investigation along with other essential subjects such as writing the survey report and flag and port state control inspections

Detailed information on module content is available at [maritimetrainingacademy.com](http://maritimetrainingacademy.com)

## Course Structure

LEVEL ONE – Diploma or Certificate

LEVEL TWO – Practical Surveyor's Log Book (SLB)

**Pre-requisites:** Students who have passed the MTA Diploma in Ship Surveying or Yacht and Small Craft Surveying. Other equivalent Diplomas will be considered on a case-by-case basis.

LEVEL THREE – Peer Review

**Pre-requisites:** Students need to have completed the Surveyor's Log Book and submitted this along with relevant supporting evidence to the Peer Review Committee at least 3 months prior to the Peer Review.

## Who is the Course Suitable for?

The Diploma in Ship Surveying is suitable for marine surveyors and people working in related areas who wish to learn about this topic. Ideal for the seasoned professional looking to update their knowledge.

## How to Enrol

Register as early as you can for the start of the course on 1st April. The registration period will be kept open until 30th September. Students can start from the point of their enrolment at any time between these dates.

Complete the application form and send with your payment to enrol for the course to:  
MTA, Peel House, Upper South View, Farnham, Surrey, GU9 7JN, England.

## Course Enquiries

+44 (0)1252 739779

**[courses@maritimetrainingacademy.com](mailto:courses@maritimetrainingacademy.com)**  
**[maritimetrainingacademy.com](http://maritimetrainingacademy.com)**

## Commencement Date

1st April 2025

## Duration

Maximum of 18 months from the course start date.

## Course Completion Dates

April 2026 and October 2026

## Examinations for Diploma Students

Students have two dates to choose from.

**Dates:** April 2026 or October 2026

**Venue:** UK

**Overseas students:** For overseas diploma students unable to attend our UK examination centre, alternative arrangements can be made to sit the exam in their country of residence. Any additional fees involved will be the students responsibility.

**On passing the Diploma you will receive this badge:**



Please use on your business cards, LinkedIn profiles and any other personal marketing material. You can also use these letters after your name: MTA Dip ShipSurv

## Course Fees

**Diploma - £3,195.00**

This covers the 12 modules as PDFs, student assignment marking, examination costs and the issuing of a Diploma.

**Online Examination - £125**

If students choose to sit their final examination online instead of at an approved venue they will need either a laptop or desktop computer with reliable, fixed line internet connection, working microphone and camera.

**Certificate - £2,295.00**

This includes the 12 modules as PDFs and marking of the student assignments.

## Individual Modules

£250 - Module content only.

£400 - Module content, assessment and certification.

**Printed Certificate - £50**



I found the Maritime Training Academy course for the Diploma in Ship Surveying to be excellent. It covered all the elements I was looking for with thoroughness and clarity. The modules were written in a no-nonsense, down-to-earth manner.



*Jeremy D Flebbe*  
- Senior Technologist SNC Lavalin Defence

---

# Course Syllabus\*

---

## Ship Surveying

- » **Introduction to the Shipping Industry**
  - An overview of the shipping industry
  - Vessels
  - Cargoes, passengers and others in the industry
  - The regulation of the shipping industry
  - Commercial law and international trade
  - Marine Insurance
  - Ship management
  - Marine surveying
- » **Essential Law**
  - Part One
    - Introduction to English Law and our Legal System
    - Legal concepts
    - The law of contract
    - The law of tort (negligence)
    - Liability in contract and tort
    - Responsibilities
    - The expert witness and the law of evidence
  - Part Two
    - Admiralty law and jurisdiction
    - International maritime law
    - Shipboard documentation
    - Codes of practice for commercially operated yachts
    - The Flag State
    - Collision and salvage
    - Pollution
    - International Convention for the Prevention of Pollution from Ships (MARPOL)
    - Chartering
    - Pilotage
    - Governmental control of shipping
    - Health and safety on board ship
  - Part Three
    - Types of insurance cover
    - Claims and the surveyor
- » **Report Writing for Marine Surveyors**
  - The basis of reports
  - Preparing for the report
  - Report types
  - Writing the report
  - Touch Typing
- » **The Different Types of Survey**
  - Damage surveys
  - Hull and machinery
  - Grounding
  - Surveying fire damage
  - Cargo surveys
  - Personal accident and injury
  - Audits and compliance inspections
  - International Ship and Port Facility Security (ISPS) Code
  - Ship Inspection Report (SIRE) Programme
  - Chemical Distribution Institute (CDI)
  - Cargo pre-loading survey
  - Fitness for purpose survey
  - Towage
  - Heavy lift
  - Tie down
  - Other types of survey
  - Bunker surveys
- » **Safety and Operational Surveys**
  - A definition of surveying
  - Flag State safety standards
  - Introduction to safety standards
  - An Introduction to Safety Surveys
  - Life-saving appliances
  - Fire protection, detection and extinction
  - Navigational aids and equipment
  - The role of classification societies with safety surveys

---

\*Material is constantly updated which may affect the order in which modules are released.

» **Incident and Accident Investigation**

- The background to marine incident and accident investigation
- The human factor in incident investigations
- Initial actions in an investigation
- Managing the investigation
- Witnesses and interviews
- Collecting physical evidence
- Human factors
- Analyses, tools and techniques
- Developing conclusions and making recommendations
- Witness interviewing
- The cognitive interview

» **Surveying Engines and Ship Systems**

- Diesel engines
- Ancillary systems
- Steam plant
- Power transmission
- Control systems
- Anti-pollution
- Pumps
- Filters and filtration
- Emergency systems
- Refrigeration
- Electrical systems
- Deck machinery
- Hatch covers
- Units

» **ISM and ISPS**

- A short history of maritime safety
- International Safety Management (ISM) Code
- Health and safety on board ship
- Civil and criminal liability
- The Code of Safe Working Practices Regulations

» **Warranty and Insurance Surveys**

- Marine insurance
- Warranty
- The different types of warranty survey
- Tugs and towing equipment
- Insurance damage survey
- Collision, speed and angle of blow

» **Cargo Surveying**

- What is cargo surveying?
- Surveying tools
- Pre-survey requirements
- Duties of a cargo surveyor
- What a Surveyor is expected to do on survey
- Documents required
- Terms of sale of goods and their transport insurance
- Mode of transportation
- Forms of conveyance of goods
- Types of packaging
- Types of cargo and possible forms of damage
- Resolution of claims
- Determination as to how / where loss occurred
- Surveyor Acting for Carrier's Liability / P&I Insurers
- Brief Summary of an Example Survey
- Report writing
- Hague-Visby Rules
- Role of a claims / loss adjuster
- Health and safety issues

» **Flag and Port State Control Inspections**

- Port State Control (PSC)
- Regions and cooperation between port states
- PSC inspections
- Deficiencies and detentions
- Commercial implications of port state detentions
- Maritime Labour Convention

» **Surveying the Hull Structure**

- Ships' structure
- Structural strength
- Main structural components
- Use of ships' plans
- Determination of condition or extent of damage
- Calculation of steel weight and repair cost
- Presentation of information



# Enhancing Careers for a Brighter Tomorrow

Boatyard  
and Marina  
Operations

Health and  
Safety in Ship  
Operations

LNG  
Shipping

Marine  
Insurance  
Claims

Marine  
Pilotage

Marine Salvage  
Operations



Maritime  
Law

Maritime  
Studies

Offshore  
Operations

Offshore Wind  
Energy

Port State  
Control

Restoration  
of Historic  
Ships and  
Boats

Shipbuilding  
and  
Ship Repair

Ship  
Security



Ship  
Surveying

Shoreside  
Maritime Fire  
Risk  
Management

Superyacht  
Management

Superyacht  
Operations

Superyacht  
Project  
Management  
– Refit and  
Newbuilding

Superyacht  
Pursers

Superyacht  
Surveying

Tanker  
Operations

Technical Ship  
Management

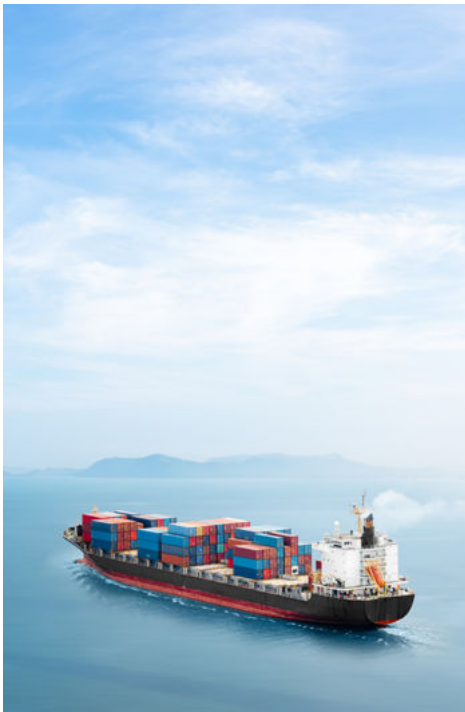
UHNW Asset  
Management  
on  
Superyachts

Yacht and  
Boat Building

Yacht and  
Small Craft  
Surveying

Yacht  
Brokerage

Short Courses



# Terms and Conditions

## The Course

**Teaching Method:** Our courses are delivered by distance learning, unless otherwise stated.

**Course Duration:** Commencing April 2026 you have a maximum of 18 months from the course start date to complete the modules and sit the exam.

## Course Material

**Course Language:** Our courses are conducted entirely in English, in verbal and written format.

**Delivery of Modules:** Available online via your secure student login.

Every effort will be made by the organisers to upload the modules monthly but due to unforeseen circumstances they cannot be held liable for any delays.

**Presentation:** The modules provide the basic knowledge for the whole course. Each module is designed to be self-contained. However, we highly recommend that candidates make every effort to increase their knowledge by reference to other sources.

**Recommended Reading:** A reading list will be provided where applicable.

**Access:** You agree not to access the Course Material for any reason other than for your personal use and solely for the purpose of study. You agree not to distribute any part or parts of the Course Material in any medium without MTA's prior written authorisation.

Access to the course material will be given on receipt of payment. Any outstanding fees will also become payable on accessing the material.

## Student Assignments

**Student Assignments:** One included with each module. They are a compulsory element of the course and must be completed six weeks prior to the exam.

**Self-Assessed Questions:** Some modules contain self-assessment questions designed to help candidates consolidate their knowledge.

**Studying Time:** We recommend 10 to 30 hours study time per module, with additional time being set aside for completing the student assignments.

## Tutor Support

**Tutorials:** Students can choose to participate in a tutorial which will be held before the Diploma exam in **April 2026** and **October 2026**. It is not compulsory but is beneficial and an excellent opportunity to meet fellow students, the Course Director, authors and tutors.

**Tutors and Authors:** To support you during your studies, tutors and authors are available to help with any questions or technical queries by e-mail and student forums.

## Administration

For matters relating to enrolment, payment of fees, change of enrolment details, module mailings, please contact the Course Manager:

Tel: **+44 (0)1252 739779**

E-mail: **courses@maritimetrainingacademy.com**

## Examination

Examinations will be held in **April 2026** and **October 2026**.

A 6 month extension is also available upon application.

**Exam Length:** Three hour written or online examination. All exams are Closed Book.

**Sitting Overseas:** Students must make their own arrangements to sit their examination at a suitable venue approved by the Course Administration Office at least 6 weeks prior to their examination date. Any expenses incurred will be to the students own account.

Alternatively students can sit the examination online instead of at an approved venue. They will need either a laptop or desktop computer with reliable, fixed line internet connection, working microphone and camera.

**Certificate:** Students who successfully complete the compulsory student assignments, but do not take the examination, will receive a certificate if they successfully achieve the required grades to pass.

## The Marking Structure

**Assignments:** Constitute 27% of the final mark.

**Examination:** Constitutes 73% of the final mark.

**Pass Mark:** For the Diploma written examination is 75%. For the student assignments a minimum mark of 40% is required.

## Course Fees

**Certificate Fee:** The basic course fee is **£2,295.00**.

This includes the course modules as PDFs and marking of the student assignments.

**Diploma Fee:** For Diploma candidates the fee is **£3,195.00**.

This covers the course modules as PDFs, student assignment marking, examination costs and the issuing of a Diploma.

**Online Examination:** For a fee of **£125.00** Diploma students can choose to sit their final examination online instead of at an approved venue.

**Certificate Completion Pack:** On successfully completing the course students will receive their Certificate via email. A Certificate Completion Pack can be posted for a fee of **£50**, plus an option to ship via courier for a fee of **£25**

**Printed Modules Fee:** In addition to the course PDFs, we also offer students the option of purchasing the modules in a hard copy format. Please note, this option is **NOT** mandatory in order to complete the course. The printed modules option is charged at an additional fee of **£500**, and modules are sent out every 3 months.

**Air Courier Fee:** For an additional fee of **£375**.

Recommended for candidates in areas experiencing problems with their postal system. Other overseas mail will be sent by airmail only.

**Extension Fee:** If you are unable to complete the course in the 18 months allocated from the start date, you can apply for a further 6-month extension for an additional fee of **£250**.

**Reregistration Fee:** We offer reregistration onto the course for lapsed students at 50% of the course costs. You will have the opportunity to resubmit any student assignments or carry any existing marks forward into the new academic year to be counted towards your final exam results.

**Resit Written Exams:** You are entitled to resit a written exam once, subject to payment of an additional fee of **£250**. Any additional expenses will need to be met by the student.

**Resit Online Exams:** You are entitled to resit an online exam once, subject to payment of an additional fee of **£375** (the **£250** resit fee plus the **£125** online examination fee).

**Not included in the fees:** Any travel or food costs or accommodation if required. Any expenses which may be incurred in arranging a suitable examination venue.

**Discounts:** Available for group registrations. Please contact MTA for details. Tel:+ **44 (0)1252 739779** or **courses@maritimetrainingacademy.com**

**VAT:** Will be added at the standard UK rate where applicable. Please contact us for details.

**Reclaiming VAT:** Companies outside the UK may be entitled to reclaim VAT and need to contact their local tax authorities.

## Payment Plan

Please contact us to discuss if the course fees can be split into smaller instalments.

## Payment Methods

**Payment:** Payment must be made upon application by bank transfer or credit card. Fees will be refunded in full should applications be declined.

**Bank Transfer:** MPI Group bank account, National Westminster Bank, 19 Shaftsbury Avenue, London, W1A 4QQ, UK

Account Number: **06532381**

Sort Code: **56-00-29**

**Credit Card:** Payment can be made securely via the Sagepay link on the invoice or we can arrange for our accounts team to call to take payment by card.

## Cancellation Policy

Cancellations can only be made in writing before the start date of the course. Course fees less an administrative charge of £500 will be refunded. After the start of a course the student becomes liable for all course fees due.

**Course content is subject to change at the discretion of the Course Director.**

## Data Protection

We record your personal information when you contact us and use this to manage registration, study, examination and other services. When you register, we will tell you more about how we process and use your personal information.



Maritime Training Academy

Tel: +44 (0)1252 739779

Email: [courses@maritimetrainingacademy.com](mailto:courses@maritimetrainingacademy.com)

[maritimetrainingacademy.com](http://maritimetrainingacademy.com)



# Application for Enrolment 2025-2026



Please complete in **black ink** and **CAPITAL** letters

Personal Details		
Title:	Forename:	Surname:
Date of Birth:	Nationality:	
Country of Permanent Residence:		
Education/Experience		
Company/Employer:		How many years of industry experience?
Your Position:		

Course selection and fees (please tick the course you wish to study)					
Course:	Diploma £3,195	Certificate £2,295	Course:	Diploma £3,195	Certificate £2,295
Boatyard and Marina Operations	<input type="checkbox"/>	<input type="checkbox"/>	Shoreside Maritime Fire Risk Management	<input type="checkbox"/>	<input type="checkbox"/>
Health and Safety in Ship Operations	<input type="checkbox"/>	<input type="checkbox"/>	Superyacht Management	<input type="checkbox"/>	<input type="checkbox"/>
LNG Shipping	<input type="checkbox"/>	<input type="checkbox"/>	Superyacht Operations	<input type="checkbox"/>	<input type="checkbox"/>
Marine Insurance Claims	<input type="checkbox"/>	<input type="checkbox"/>	Superyacht Project Management - Refit and Newbuilding	<input type="checkbox"/>	<input type="checkbox"/>
Marine Pilotage	<input type="checkbox"/>	<input type="checkbox"/>	Superyacht Pursers	<input type="checkbox"/>	<input type="checkbox"/>
Marine Salvage Operations	<input type="checkbox"/>	<input type="checkbox"/>	Superyacht Surveying	<input type="checkbox"/>	<input type="checkbox"/>
Maritime Law	<input type="checkbox"/>	<input type="checkbox"/>	Tanker Operations	<input type="checkbox"/>	<input type="checkbox"/>
Offshore Operations	<input type="checkbox"/>	<input type="checkbox"/>	Technical Ship Management Specialist Module: Marine Superintendent	<input type="checkbox"/>	<input type="checkbox"/>
Offshore Wind Energy	<input type="checkbox"/>	<input type="checkbox"/>	Technical Ship Management Specialist Module: Technical Superintendent	<input type="checkbox"/>	<input type="checkbox"/>
Port State Control	<input type="checkbox"/>	<input type="checkbox"/>	UHNW Asset Management on Superyachts	<input type="checkbox"/>	<input type="checkbox"/>
Restoration of Historic Ships and Boats	<input type="checkbox"/>	<input type="checkbox"/>	Yacht and Boat Building	<input type="checkbox"/>	<input type="checkbox"/>
Shipbuilding and Ship Repair	<input type="checkbox"/>	<input type="checkbox"/>	Yacht and Small Craft Surveying	<input type="checkbox"/>	<input type="checkbox"/>
Ship Security	<input type="checkbox"/>	<input type="checkbox"/>	Yacht Brokerage	<input type="checkbox"/>	<input type="checkbox"/>
Ship Surveying	<input type="checkbox"/>	<input type="checkbox"/>			
Optional fees:					
Online examination priced at £125.00 <input type="checkbox"/>					
<b>Certificates:</b>					
Certificate completion pack £50.00 <input type="checkbox"/>					
Printed Certificate courier fee £25.00 <input type="checkbox"/>					
<b>Modules:</b>					
Printed modules option (in addition to PDFs already included within the course fee, modules to be sent quarterly) priced at £500.00 per course <input type="checkbox"/>					
Modules courier fee £375.00 per course (modules to be sent quarterly) <input type="checkbox"/>					
<b>VAT</b> (to be charged at standard UK rate of 20% where applicable) =					

**TOTAL** £

**How did you hear about the course? (please state)**

1. Publication		4. Word of mouth	
2. Event		5. Institute	
3. Website link		6. Other	

**Correspondence Address:**

	Post Code:
Tel No:	Fax No:
Email:	Mobile:

**Billing Address (if different from correspondence address):**

	Post Code:
VAT number (If applicable):	
Tel No:	Fax No:
Email:	Mobile:

**Payment (I am paying in full by)**

<input type="checkbox"/>	I am making a payment directly to the MPI Group bank account at:	MPI Group, National Westminster Bank Plc, 19 Shaftesbury Avenue, London, W1A 4QQ, UK <b>Account No:</b> 06532381 <b>Sort Code:</b> 56-00-29 <b>Swift Code:</b> NWBK GB2L <b>IBAN:</b> GB35 NWBK 5600 2906 5323 81
<input type="checkbox"/>	I am making a payment by credit/debit card	
<input type="checkbox"/>	<input type="checkbox"/> I will pay via the secure Sagepay link on the invoice	
<input type="checkbox"/>	<input type="checkbox"/> Please can your accounts team call me for my card details	

**Declaration**

I confirm that the statements made by me on this form are correct. I agree to abide by the course terms and conditions:

Signed:	Dated:

**Data Protection:**

We would like to keep you informed of MPI Group's products and services and may also from time to time make your details available

to carefully screened companies who may be of interest to you. However, if you specifically do not wish your details to be used, please tick here